

# NIPSTA EXECUTIVE COMMITTEE MEETING MINUTES

June 7, 2011

The following Executive Committee members were present:

Tim Wiberg	Village of Lincolnwood
Interim Chief Patrick Kreis	Winnetka Police Department
Paul Harlow	Village of Glencoe
Steve Noble	Village of Northfield
Diana Mikula	Village of Arlington Heights
Chief Jim Dominik	Wilmette Fire Department
Chief Wayne Globerger	Glenview Fire Department
Director Dave Mau	Glencoe Public Works Department

Also present were NIPSTA Executive Director Robert Lahey and NIPSTA Assistant to the Executive Director Phil Zaleski.

I. Call to Order

President Wiberg called the meeting to order at 12:40 p.m.

II. Approval of Minutes

Mr. Harlow requested that the Minutes from the May 19, 2011 meeting of the Executive Committee be amended to clarify that the motion related to training space renovation included a request for a formal utilization analysis of the large classroom at NIPSTA. Furthermore, he asked that justification be provided of the need for additional classroom capacity of a similar size.

Chief Dominik then made a motion to approve the Minutes of the Executive Committee meeting on May 19, 2011, as amended. The motion was seconded by Chief Globerger, and unanimously approved.

III. Fire/EMS Training Committee Report

Committee Chair Dominik thanked all Executive Committee members for participating in this meeting, which was called for the singular purpose of reviewing a proposal for acquisition of fire service vehicles. This opportunity is particularly timely, he explained, because NIPSTA has recently learned that the Southwest United Fire District Academy will soon cease operations as a training facility. Also, the NIPSTA Firefighter Academy is experiencing growth, with class sizes nearing its capacity of 25 candidates. Other fire service training programs have remained popular, as well, during the first half of the year.

Therefore, Chief Dominik requested Executive Committee consideration of a proposal for NIPSTA to acquire three new ladder trucks from the Village of Niles and the City of Evanston (both NIPSTA members), and the Village of Hillside. These apparatus would complement the current NIPSTA fleet of two fire engine pumpers. The current owners of these vehicles are eager to negotiate with NIPSTA because they are restricted from selling or donating the apparatus to another fire department that will use them in emergency operations.

Chief Dominik then presented a summary report of each vehicle, including its make, model, year of manufacture, and fair market value. More importantly, he explained their addition to NIPSTA would support current training programs (e.g. Firefighter Academy, Hazardous Materials, Fire Apparatus Engineer) and new programs in the future (e.g. Company Officer, Ladder Operations).

Discussion among Executive Committee members addressed issues of concern:

- Storage – With five vehicles on the NIPSTA Campus, staff and instructors will be required relocate them on a daily basis in order to accommodate on-site training.
- Maintenance – An estimated \$5,000 per year would be required to keep the vehicles functioning well, but there was acknowledgement that NIPSTA use of the vehicles for training purposes would be less costly than maintaining them for emergency response purposes.
- Repairs/Disposal – NIPSTA has the option to exchange parts on the vehicles, or dispose of them entirely for scrap value, if ever the costs associated with keeping them in service is deemed to be too burdensome.
- Timing – In order to capitalize on the unique opportunity presented to NIPSTA by these three communities, decisive action is required in order for the Academy to remain competitive relative to other local training providers.
- Budgeting – These acquisitions could be accounted for as property improvements within the current fiscal year budget.

A motion was made by Mr. Noble to a recommend approval by the Board of Directors of these transactions:

1. Village of Niles – Accept the 1993 Pierce Lance 105' Tiller Truck as a no-cost donation to NIPSTA.
2. City of Evanston – Accept the 1990 Pierce 105' Aerial Tiller Ladder Truck in exchange for \$12,000 in training tuition credit during a two-year period.
3. Village of Hillside – Accept the 1986 Duplex/Grumman Aerial Cat Tower Ladder Truck in exchange for a \$7,500 payment.

The motion was seconded by Interim Chief Kreis, and unanimously approved.

IV. Other Business

There was no other business to be considered by the Executive Committee.

V. Next Meetings

President Wiberg announced that the next meeting of the NIPSTA Executive Committee is scheduled on July 12, 2011 at 11:30 a.m.

VI. Adjournment

A motion was made by Chief Globerger to adjourn the meeting. The motion was seconded by Mr. Mau and unanimously approved at 1:32 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Alan S. Wax".

Robert T. Lahey  
NIPSTA Executive Director