

NIPSTA BOARD OF DIRECTORS MEETING MINUTES

APRIL 3, 2007

The following Executive Committee members were present:

Mike Earl	Village of Wilmette
Chief Jeff Caudill	Park Ridge Police Department
Ron Pfeiffer	Village of Lincolnwood
Tim Wiberg	Village of Lincolnwood
Chief Glenn Ericksen	Arlington Heights Fire Department
Chief Joe DeLopez	Winnetka Police Department
Director Jim Reynolds	Northbrook Public Works Department

The following NIPSTA members were present:

Chief Tom Friel	Morton Grove Fire Department
Chief Barry Mueller	Niles Fire Department
Chief Rick Dobrowski	North Maine Fire Protection District
Chief Ralph Czerwinski	Skokie Fire Department
Chief Scott Smith	Winnetka Fire Department
Chief Don Gould	Prospect Heights FPD
Barb Rizzo	Oakton Community College
Lynn Seinfeld	Oakton Community College
Chief Ed Dubowski	Park Ridge Fire Department
Chief Alan Berkowsky	Evanston Fire Department
Chief Paul Tasch	Morton Grove Police Department
Chief Jim Dominik	Wilmette Fire Department
Diana Mikula	Village of Arlington Heights
Jackie Streid	Intergovernmental Risk Management Agency

Also present were NIPSTA Executive Director Robert Lahey, NIPSTA Administrative Assistant Phil Zaleski, and NIPSTA Administrative Intern Mark Pasignajen.

I. Call to Order

President Earl called the meeting to order at 1:05 p.m. An attendance sheet was distributed for signature by all in attendance. A quorum of members was declared present.

II. Approval of Minutes

A motion was made by Chief Friel and seconded by Mr. Reynolds to approve the Minutes of the February 6, 2007 meeting of the NIPSTA Board of Directors. The motion was unanimously approved.

III. Treasurer's Report

A. Fiscal Year 2007 Quarterly Financial Report

Treasurer Pfeiffer referenced the Quarterly Financial Report for the first three months of fiscal year 2007. He noted the following:

- Revenues in 2007 are 14% higher compared to Q1 2006;
- \$10,000 in Independent Contractor License Agreement fees have been received from Illinois MABAS; and,
- IMET interest revenue is averaging \$400 per month.

A motion was made by Mr. Wiberg, and seconded by Chief Ericksen, to approve the Quarterly Financial Report. The motion was unanimously approved.

IV. NIPSTA Attainment Plan

Mr. Lahey presented an extensive summary of progress made towards completion of the various tasks included in the NIPSTA Attainment Plan, which was approved by the Board of Directors in October 2006. He referenced the printed report of accomplishments to-date related to these strategic goals:

- Promote Membership Retention and Growth
- Deliver a Diverse, Affordable Educational Curriculum
- Develop State-of-the-Art, Specialized Facilities that Address the Training Needs of Public Safety Professionals
- Foster Intergovernmental Cooperation, Cross-Training, and Communication
- Distinguish NIPSTA as the Premier Regional Training Academy in Illinois
- Practice Fiscal Responsibility and Reinvest in New Facilities, Services, and Personnel

V. President's Report

A. New Member Application

President Earl presented an application for membership by the Northern Illinois Fire Sprinkler Advisory Board. He noted that the mission statement of the organization was discussed by the Executive Committee. In addition, the application was recommended for approval by the Executive Committee. A motion to accept the application was made by Chief Dubowski and seconded by Chief Gould. The motion was unanimously approved.

B. Appointment of Public Works Committee Chair

President Earl recommended Mr. Andy DeMonte, Director of Public Works - Village of Morton Grove, for approval as the successor to Mr. Reynolds as Chair of the NIPSTA Public Work Training Committee. Mr. Reynolds is retiring from the Village of Northbrook effective May 31, 2007. Although Mr. DeMonte was not able to be present at today's meeting due to a neck injury, he has been a long-standing and productive member of the Public Works Training Committee for several years. Mr. Reynolds made a motion to approve the appointment. Following a second by Chief Tasch, the motion was unanimously approved.

C. Recognition of Committee Chairs

President Earl paid tribute to two resigning members of the NIPSTA Board of Directors – both representatives of the Village of Northbrook. Public Works Director Jim Reynolds and Fire Chief Jay Reardon led the Public Works Training Committee and NIPSTA Legislative & Public Information Committee, respectively. Their contributions to the growth and development of NIPSTA during its early, formative years have been invaluable. As Committee Chairs, they directed the expansion of NIPSTA programs, services, and facilities.

President Earl thanked Mr. Reynolds for his years of service, presented him with a commemorative plaque, and wished him well in his future endeavors. Mr. Reynolds expressed his appreciation to the NIPSTA members and staff.

As Chief Reardon was not in attendance, President Earl committed to another opportunity in the future to extend congratulations to him.

VI. Other Business

A. NIPSTA Foundation Report

Mr. Zaleski summarized recent developments related to the NIPSTA Foundation:

- Completion and distribution of marketing brochure;
- Identification of NIPSTA capital improvement priorities; and
- Research of nearly two dozen funding opportunities.

Mr. Earl invited all NIPSTA members to attend and participate in the next meeting of the Foundation Board of Directors scheduled May 1, 2007.

VII. Next Meeting

Mr. Earl announced that the next meeting of the NIPSTA Board of Directors will be held on June 5, 2007 at 1:00 p.m. on the NIPSTA Campus.

VIII. Adjournment

A motion was made by Chief Caudill to adjourn the meeting. The motion was seconded by Ms. Mikula, and unanimously approved at 1:45 p.m.

Respectfully submitted,

Robert Lahey
NIPSTA Executive Director