

## ATTACHMENT "D"

	<p align="center"><b>Northeastern Illinois Public Safety Training Academy</b></p> <p align="center"><b>NIPSTA Standard Safety Briefing</b></p>	
<p><b>Administrative Policy</b></p>		
<p><b>Effective Date:</b> 2/2020</p>	<p><b>Revised:</b></p>	<p><b>Approved:</b> <u>J. Ramaker</u> Executive Director</p>

- The restrooms are located in the main hallway.
- NIPSTA has two Automatic External Defibrillators (AEDs). An AED is located in the Education Center between the restrooms. A second AED is located just inside the Field Training Center/hanger.
- NIPSTA is an active campus with the frequent movement of vehicles. The speed limit on campus is 5 mph. Please use caution when walking or driving around the campus.
- No smoking is allowed within fifteen (15) feet of any NIPSTA building.
- In the event that you are required to leave the building during an evacuation, exit signs are clearly marked and exits are available on each side of the buildings. Do not leave the campus. The rally point for this class will be in front of the Fire Station on the south side of the campus. If it is safe to do so, please remain with your classmates until you are dismissed by your lead instructor.
- The weather today is     (instructor assessment)    . The risk of severe weather is high/medium/low.
- In the event of a weather emergency, the primary shelter location is the main hallway outside the classroom. Do not leave the building without authorization from the Lead Instructor.
- Ensure that you remain hydrated during training. Notify your instructor if you have been injured in any way or if you feel ill. Do not leave the campus without notifying your instructor.
- Please note any special signs which indicate guidelines for the use of fall protection, respiratory protection, confined spaces or personal protective equipment, including turnout gear.
- NIPSTA is dedicated to promoting safety during training, particularly in regards to safe lifting and moving in order to prevent back injuries. Students/participants are responsible for using proper lifting techniques at all times. Seek clarification from your instructor if you have any safety-related questions.
- Students/participants may not operate a NIPSTA vehicle for any reason.
- Students/participants are required to seek clarification from instructors whenever they are unsure about a specific skill, strategy or performance measure. **Students/participants are not required to attempt or complete any skill which they do not fully comprehend or with which they have any concern or apprehension.**
- *Are there any questions?*

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 COURSE TITLE

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 DATE

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 SAFETY BRIEFING CONDUCTED BY (PRINT NAME)

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 SIGNATURE